Carbon Reduction Plan

Supplier name TRANSFORMCX LIMITED

Publication date 02 JANUARY 2025

Commitment to achieving net zero

TRANSFORMCX is committed to achieving net zero emissions by 2040.

Baseline emissions footprint

Baseline emissions are a record of the greenhouse gases that have been produced in the past and were produced prior to the introduction of any strategies to reduce emissions.

Baseline emissions are the reference point against which emissions reduction can be measured.

Baseline year: 2024
Additional details relating to the baseline emissions calculations:

We have not previously reported emissions but have defined the Management System Manual addressing Environmental Aspect Management, Waste Management, Hazard Identification and Risk Assessment, Emergency Management, Control Measures Assessments, Internal and External Audit and Management Review.

Baseline Year Emissions:

Emissions	Total (tCO2e)
Scope 1	4.67 tCO2e
Scope 2	1.78 tCO2e
Scope 3 (included sources) 1. Purchased goods & services = 8.57 tCO2e[1]	36.04 tCO2e

2. Capital Goods = 1.19 tCO2e[2]	
4. Upstream transport & distribution: Included in PG&S[1]	
5. Waste generated in Operations = 0.85 tCO2e[1]	
6. Business Travel = 10.24 tCO2e[3]	
7. Employee Computing = 15.19 tCO2e[3]	
9. Downstream transport & distribution = 0 tCO2e[4]	
Total emissions	**42.49 tCO2e**

1. In FY24, Purchased Goods & Services emissions reflect the upstream emissions from our procurement of office supplies, IT consumables, and other professional services. This category may also include emissions associated with other Scope 3 upstream sources such as Upstream Transportation related to deliveries from suppliers and Distribution (Category 4) and Waste Generated in Operations (Category 5) includes office waste such as general waste, mixed recyclables and small quantities of electronic waste, which are embedded in the reported total.
2. In FY24, we have separately identified emissions from Capital Goods for the first time. These emissions cover long-lived assets such as office furniture, IT hardware, and other equipment purchased during the reporting year. Emissions were estimated using a spend-based approach aligned with DEFRA 2024 GHG Conversion Factors, providing a consistent and traceable methodology.
3. Business travel includes air, rail, taxi travel, and hotel accommodation for client meetings, site visits, and other work-related journeys and employee commuting emissions are reported separately, based on internal surveys capturing distance, mode of travel, and frequency. Well-to-tank emissions for fuel consumption, plus hotel stay emissions, have been included using DEFRA 2024 factors, consistent with UK Government guidance for Scope 3 reporting.
4. Transform CX provides digital consultancy services and does not produce or transport physical goods. Therefore, this category is not applicable.

Current emissions reporting

Reporting year: 2024

Emissions	TOTAL (tCO2e)
Scope 1	4.67 tCO2e
Scope 2	1.78 tCO2e
Scope 3 (included sources) 1. Purchased goods & services = 8.57 tCO2e[1]	

2. Capital Goods = 1.19 tCO2e[2]	36.04 tCO2e
4. Upstream transport & distribution: Included in PG&S[1]	
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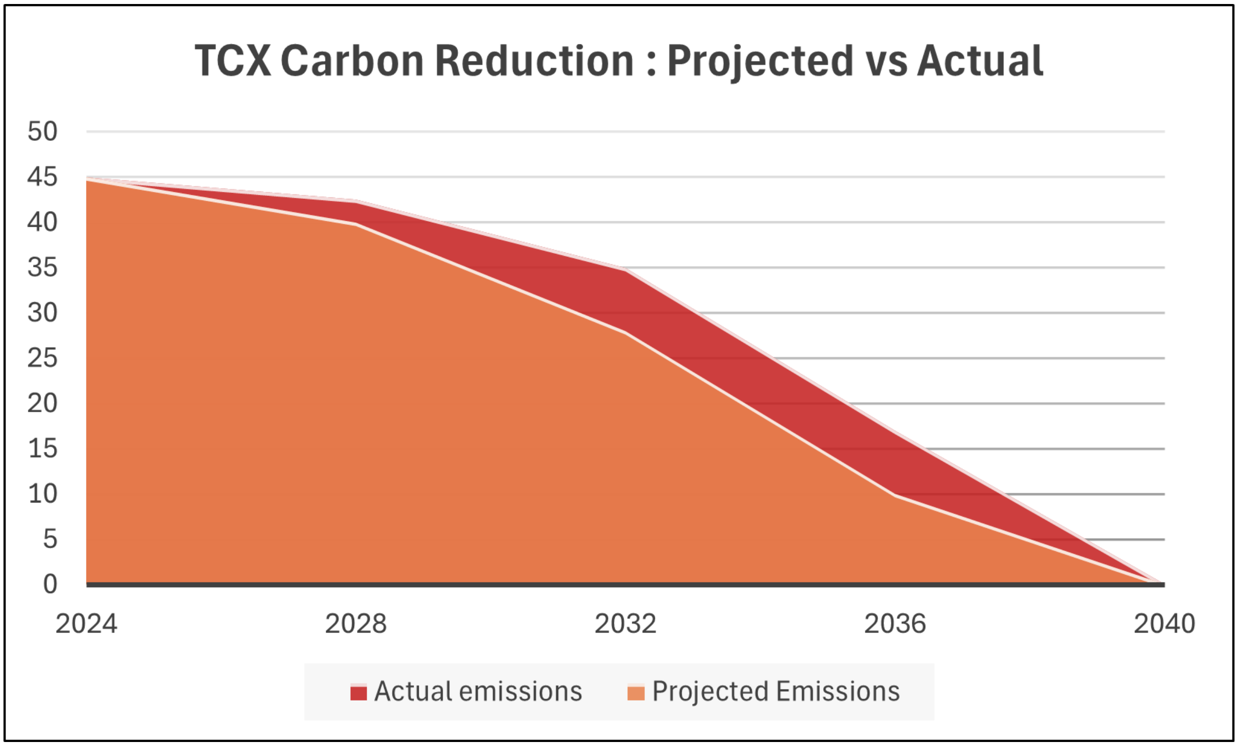
Emissions reduction targets

We project that carbon emissions will decrease over the next five years to 35 tCO2e by 2030. This is a reduction of 17.6%.

Progress against these targets can be seen in the graph below:



Carbon reduction projects

To continue our progress to achieving net zero, we have adopted the following carbon reduction targets.

Completed carbon reduction initiatives
The following environmental management measures and projects have been completed or implemented since the 2024 baseline. The measures will be in effect when performing the contract.

- Undertaken ISO14001 certification successfully
- Adoption of auto-switch off LED lighting controls in all our offices
- Chanes in travel policy to limit travel only when necessary

Future carbon reduction initiatives
In the future we hope to assess and implement further measures such as:
- Continue the measures started in 2024 (listed above)
- Aim to undertake ISO 14064 certification by 2030
- Switch to green cloud providers and data centres
- Transition to office building providers providing clean energy

Declaration and sign off

This Carbon Reduction Plan has been completed in accordance with PPN 006 and associated guidance and reporting standard for Carbon Reduction Plans.

Emissions have been reported and recorded in accordance with the published reporting standard for Carbon Reduction Plans and the GHG Reporting Protocol corporate standard[1] and uses the appropriate government emission conversion factors for greenhouse gas company reporting.[2]

Scope 1 and Scope 2 emissions have been reported in accordance with SECR requirements (where required), and the required subset of Scope 3 emissions have been reported in accordance with the published reporting standard for Carbon Reduction Plans and the Corporate Value Chain (Scope 3) Standard.[15]

This Carbon Reduction Plan has been reviewed and signed off by the board of directors (or equivalent management body).

Signed on behalf of the supplier:

Director,
TRANSFORMCX LIMITED

Tarun Sharma

..02 Jan 2025..

[1] https://ghgprotocol.org/corporate-standard

[2] www.gov.uk/government/collections/government-conversion-factors-for-company-reporting

[15] https://ghgprotocol.org/standards/scope-3-standard